I read an article in the Washington Post the other day, it indicated that Cleveland Public Schools has 87% of its students participating in an alternate education system, primarily online, that did not exist a month ago. The staff of LHS and I have been working day and night to prepare for the implementation of our new virtual learning plan. We are confident that together, with your support, we will be able to have our own success to celebrate with our new virtual learning plan. Like many other schools around the state and nation, we have been closed, but school is not cancelled.

The purpose of this letter is to communicate in more detail the instructional plan for our students moving forward for the remainder of the year. This is a very detailed approach with many layers, and because it is all new, we anticipate some hiccups along the way. We appreciate everyone’s patience as we navigate these uncharted waters. Understand our overarching goal is to keep our students progressing in all content areas and have 100% participation. To help make this happen, we are available to help and support in any way possible. Should you have any questions or concerns, please do not hesitate to contact me at dlindsay@lapeerschools.org.

I have made every attempt to provide accurate information in this letter based on the variety of programs that exist at Lapeer High School. My goal is to have this serve as a foundation for additional communication that will be sent to you over the course of the remaining school year. Please expect an invite to grade level online parent meetings to serve as question / answer sessions, as well as grade level specific Frequently Asked Question documents to provide greater clarification. We are in what I would characterize as Phase 1 of a multi-phase plan to respond to the governor’s 17 page executive order regarding the end of face to face education for this academic school year. The information that follows in this letter is designed to answer some of the many questions you have and dispel misinterpretations of how we proceed with this school year.

Douglas C Lindsay
Principal
Lapeer High School

**Students Struggling with Adjusting to the Closure:**

*School provides students with a structure, routine and social interaction* that is important to us as human beings and which we rely on more than we realize until it is taken from us. The abrupt closure of school may have a negative effect on us, both young and old. *Our counselors, social worker and school psychologist are here to help support our students* in adjusting to our closure. Please contact them for support and visit the school website for resources to help your student.

- Julie Pecore – Counselor (A-D) – jpecore@lapeerschools.org (ext. 3124)
- Sarah Abraham – Counselor (E-K) – sabraham@lapeerschools.org (ext. 3123)
- Jan Ciaramella – Counselor (L-O) – jciaramella@lapeerschools.org (ext. 3168)
- Jeff Lorenz – Counselor (P-Z) – jlorenz@lapeerschools.org (ext. 3132)
INSTRUCTIONAL PLAN FOR REMAINDER OF THE 2019-2020 SCHOOL YEAR:

You should have received a detailed letter from Mrs. Bradford, the LCS curriculum director, for how students in grades 6-12 will proceed in their education for the remainder of the year. In summary:

- **All teachers will have a Google Classroom** that can be accessed online. (teacher's class codes)
- **All teachers** will post a new activity/lesson/assignment on their Google Classroom every Monday and Thursday, **starting on Tuesday April 14**th. If the Monday is a school holiday, lessons will be posted the following day.
- **All teachers** will have a virtual, **face-to-face interaction once a week on Zoom or Google Hangouts**. Access to these interactions will be sent to your student through their Google Classroom Account.
- **All Special Education teachers** will maintain contact weekly with their caseload students to provide support to our students **in addition to their other teacher contacts by phone or email**.
- **504 Case Managers**, are available to provide additional support to students as appropriate to the virtual learning plan.

<table>
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<tr>
<th>Lapeer High School - Virtual Face-to-Face Schedule</th>
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*All LHS teachers’ virtual sessions will be between 7:45 AM and 10:00 AM on these days. This time is to work around Dual Enrollment and Ed-Tech courses as well as student jobs outside the school day.*

Parents and students should establish routines to ensure the greatest likelihood of students succeeding in this new delivery system.

INSTRUCTIONAL PLAN FOR STUDENTS WITHOUT ACCESS TO INTERNET OR TECHNOLOGY:

We understand that a large portion of our student population lack the necessary tools to participate in an online environment. This could be due to lack of technological devices, lack of a quality Internet connection, or no Wi-Fi in the home.

If you are in this category, please contact the Dean of Students Mike Smith at msmith@lapeerschools.org or the media specialist Erin Koues at ekoues@lapeerschools.org. They will be working on a plan to support students without the ability to connect and participate in online learning. We may be able to help get students connected through Chromebook checkout or other means later next week. The current plan is to provide one Chromebook per family in need and with the...
appropriate Wi-Fi to utilize these devices starting next Thursday. More details will be available early next week.

Ultimately, if it is impossible to get a student online, we will have a system in place to get printed materials in students’ hands so they can participate and move forward as well. The key to get that to happen is to contact Mr. Smith or Mrs. Koues. They will be tracking all of our student needs and communicating with parents and students regarding the plan moving forward.

Additionally, teachers will be contacting students and their parents next week if the students have not yet logged onto Google Classroom or taken part in the virtual face-to-face sessions. The point of the teacher contact is help determine which needs students may have, motivate them to participate, and help us reach our goal of 100% participation. These calls may come up as restricted numbers as teachers are forced to work from home during the closure. Calls will most likely begin next Friday, April 17th.

**Student Access to Materials at LHS:**

We understand this is priority #1 for several of you, and we are developing a quality system to get essential materials (books, band instruments, etc.) to students. This is difficult due to the shutdown and the restrictions that are currently in place. The goal is to develop a system that is efficient, but also adheres to regulations and ensures the safety of students, parents, and staff. Access to materials can only be conducted by parents or guardians under the guidelines of the governor’s executive order. This access will most likely occur in the week of April 20th. As soon as we have finalized the details of how this will work, we will send home a communication to parents.

**Specialized Academic Programs:**

A variety of programs exist within our high school programming, all of which have been affected by the elimination of face to face contact between students and staff. Below are the details as they currently exist for several of those programs.

**Advanced Placement (AP) Courses:**

The College Board has modified their examinations this year to take place in a 45 minute online format. Additionally, they have reduced the content that will be covered on the examinations. Details regarding what students can expect for these courses, along with study materials and supports can be found on the College Board website. Recently, the schedule for the exams was released and is available on the website as well. Students in these courses should expect to receive communication from their teachers through Google Classroom, which may exceed the previously outlined instructional plan to ensure they are prepared for their exams in May.

**Dual Enrollment Courses:**

We have been working diligently with our various college partners to ensure students are successful in their dual enrollment courses. All of our partners have moved to an online platform with all of their courses and communicated with students through their college email or information systems about their classes.
**Baker College** – Our Baker Health program will be **resuming on April 14**th along with all of our other courses at LHS. Students should have been contacted by their instructor about these courses. If there is an issue with completing the course in the online format, students need to contact their high school counselor about supports and options regarding this program.

**Eastern Michigan University** – Our EMU dual enrollment program will continue in the same manner as our traditional classes, **beginning on April 14**th. Students with technology issues in accessing the class should contact Mr. Machesney at dmachesney@lapeerschools.org.

**Ferris State University** – Our Ferris course **has continued online** throughout the closure. Mrs. Ciaramella has contacted your student already and is continuing to work with them to complete the course. With this course being web based it has not been affected like our other programs with the closure. If there are issues continuing the course, please contact Mrs. Ciaramella at jciaramella@lapeerschools.org

**Mott Community College** – Mott has been in contact with students through their “backpack” throughout the closure. **All courses have moved to web based** through Mott. If there is an issue with completing the course in the online format, students need to contact their high school counselor about supports and options regarding this program.

**University of Michigan-Flint** - U of M has also been in contact with students throughout the closure. **All courses have moved to web based** through U of M. If there is an issue with completing the course in the online format, students need to contact their high school counselor about supports and options regarding this program.

**Ed-Tech Courses:**
We have been in contact with the Lapeer ISD regarding programs provided through the Tech Center. **Your student should have been contacted by their instructor from Ed-Tech** to establish a Google Classroom Account. At this time, Ed-Tech intends to push out a **lesson and activities on Sunday evenings, that are due the following Saturday.** Instructors and paraprofessionals will conduct office hours throughout the week to support students. This **may include a Zoom / Google Hangout meeting between 3-3:45 pm** at some point during the week. Students should contact their instructor at Ed-Tech if they are having issues related to these programs.

**Pearson Connexus Online Courses:**
The nature of online courses results in **students being required to complete** them in the same time frame had the closure not occurred. **Mentors** for these classes will maintain contact weekly through, phone calls or emails, regarding student progress. At this point, all tests and quizzes prior to the final exam have been unlocked so that students can work through the course. **If there is an issue in completing these courses** without access to school devices and internet, students need to contact their mentor teacher.
**STUDENT GRADES:**

Within the governor’s executive order, she outlines that face to face contact has been suspended for the academic school year. She also directs schools to continue to educate students through the end of the year through alternate methods. *Essentially, we are closed, but not cancelled!* The primary method for Lapeer High School to accomplish this is through the previously discussed online platform of Google Classroom or printed materials for those that do not have access to the internet. With this said, *progress reports have been sent home reflecting grades as of the start of the closure, March 13, 2020.* Moving forward students are *expected to participate*, to the extent feasible, in the two lessons per week and the online interactive activities. This will allow us to certify students have learned the required content and have them maintain their current grade.

Some students have a *need or desire to improve their grade* between now and the end of the school year. Staff have been instructed to work with students *on an individual basis* to provide them the opportunity to improve their grade. For some, this may mean working to retake, or submit work missing prior to the closure. For others, it may be doing additional pieces beyond the basic expectation of the two lessons and online interaction. Students should contact their teacher individually to determine what steps they need to take to improve their current grade between now and the end of the school year.

*PowerSchool* will still be accessible to parents; however, you *will not see a change in grades* until the end of the semester. *You will be able to view the level of participation* your student is completing in our new delivery system by *clicking on the grade* to see the breakdown of assignments for each class.

**ATHLETICS / EXTRACURRICULAR AND SENIOR ACTIVITIES:**

**ATHLETICS:**

As you all know, due to the cancellation of the remainder of the school year, *the MHSAA has cancelled all Spring Athletic Events.* However, in order to ensure that our students continue to grow as athletes, we do plan to provide virtual opportunities for Spring Sports in much the same way that we are providing virtual instruction for students in their academic classes. This will look different for each sport at each level, but *student athletes will have access to training methods, programs, videos, etc.* provided by the coaches for Lapeer Community Schools. Follow the [Lapeerlightning.com website](http://lapeerlightning.com) for more information about high school athletics for the Spring, or contact Athletic Director, Shad Spilski at [sspilski@lapeerschools.org](mailto:sspilski@lapeerschools.org) with any questions.

**EXTRACURRICULAR ACTIVITIES:**

The governor’s executive order states that all extra/co-curricular *events in schools are canceled while the state of Emergency exists.* This had led to the *cancellation of many events* such as club district and state events, field trips scheduled out of state or country and the LHS Junior / Senior Prom scheduled for May 8. All fundraising events to support clubs have also been suspended at this time.

**SENIOR ACTIVITIES:**

The governor’s executive order states that all extra/co-curricular *events in schools are canceled while the state of Emergency exists.* *At this point, this has not affected the scheduled events of Honor’s Convocation, Swing-Out, Baccalaureate and Commencement.* These events represent the culmination of a student’s education with Lapeer Community Schools and are as important to us as they are to our...
seniors and their families. **In the event the school closure affects these events, all efforts will be made to postpone, re-schedule or determine alternate methods to recognize and honor our graduates in the class of 2020.**

**SUPPORT AND QUESTIONS RELATED TO THE CLOSURE:**

All Lapeer Community Schools **employees are continuing to work during the shutdown.** This includes administrators, teachers, support staff, and paraprofessionals. The first place to go for any **questions about specific classes would be your student’s teacher.** As a general rule, teacher email addresses are their first initial + last name @ lapeerschools.org (example Doug Lindsay is dlindsay@lapeerschools.org)

Please know, as we continue to work to meet the educational needs of our students, **additional information will be provided through school messenger, the LHS Facebook and webpages** as well as **emailed directly to your student’s school email account.**

For **additional support** with **any questions** you may have, please contact the following staff members for more assistance. We will be working from the school on a limited basis and will also be checking voice mails from home. Please call the main office number at 810-667-2418 and enter the extensions.

Doug Lindsay – Principal - dlindsay@lapeerschools.org (ext. 3115)
Megan Parks – Assistant Principal – mparks@lapeerschools.org (ext. 3112)
Kevin Wenzel – Assistant Principal – kwenzel@lapeerschools.org (ext. 3116)
Shad Spilski – Athletic Director – sspilski@lapeerschools.org (ext. 3203)
Mike Smith – Dean of Students – msmith@lapeerschools.org (ext. 3133)
Sharon Fisher – Head Secretary – sfisher@lapeerschools.org (ext. 3101)

*BOLT UP!*